

November 4, 2008

The New Trier High School Placement Exam will be administered at the WINNETKA CAMPUS, 385 Winnetka Avenue, this year. Please note this is a different location than in the past when the test was given at the Northfield Campus. The test will be given on the following dates:

- **Saturday, December 6, 2008**
Sunset Ridge, Glencoe Central, Washburne, private/parochial, and home schooled
- **Saturday, December 13, 2008**
Marie Murphy, Joseph Sears, Wilmette Junior High

In order to facilitate the testing process, students have been pre-assigned to specific test dates as shown above and on the attached chart. Here are some important details:

Doors Open:	7:45 a.m.
Testing Begins:	8:15 a.m.
Testing Ends:	Approximately Noon
Supplies Needed:	Calculator, Pencils, Erasers (You may bring water and a snack.)

Five tests within the Educational Records Bureau's "The Comprehensive Testing Program 4" (CTP4) will be administered. The components of the assessment to be given are: Verbal Reasoning, Reading Comprehension, Quantitative Reasoning, and Mathematics Part 1 and Mathematics Part 2. Information concerning ERB and its program may be found at www.erbtest.org.

You are encouraged to carpool on test days in order to minimize traffic congestion. Drop-off and pick-up should be at the main doors on the south or north sides of the building. Proctors will be present at both locations to help students find their classrooms.

If you have any further questions, please contact the Testing Coordinator, Peg Stevens at (847) 784-2259 or stevensp@newtrier.k12.il.us.

Sincerely,

Peg Stevens
Testing Coordinator

New Trier High School Placement Assessment Frequently Asked Questions (FAQs)

Q: Why do students take a placement assessment?

Most high schools require students to take some kind of placement assessment. At New Trier, the assessment score is used along with teacher, parent, and student recommendations to place students into major credit courses by level. Over the years, the CTP4 assessment has proven itself to be a reliable tool in placing students into levels at New Trier. However, it is important to note that the Profile forms filled out by 8th grade teachers, parents, and students are an important part of the overall portfolio used by the Placement Team to determine level placement.

Q: When are the tests given?

The tests will be given on two consecutive Saturdays in December at New Trier's WINNETKA CAMPUS. Schools are assigned to a specific Saturday:

- December 6th – Sunset Ridge, Glencoe Central, Washburne, private/parochial and home schooled
- December 13th – Marie Murphy, Joseph Sears, Wilmette Junior High

Q: What if a student has a conflict with the date?

A student may come on the opposite Saturday – arrangements must be made with Peg Stevens, Testing Coordinator, at 847-784-2259 or stevensp@newtrier.k12.il.us to schedule the date change.

Q: What if a student cannot test on a Saturday due to religious beliefs?

An alternate date of Sunday, December 7, has been scheduled. Arrangements must be made with Peg Stevens, Testing Coordinator, at 847-784-2259 or stevensp@newtrier.k12.il.us to schedule the Sunday date. The Sunday test will also be administered on the Winnetka Campus.

Q: What assessment instrument is used for placement?

Five tests within the Educational Records Bureau's "The Comprehensive Testing Program 4" (CTP 4) will be administered. The components of the assessment to be given are: Verbal Reasoning, Reading Comprehension, Quantitative Reasoning, Mathematics Part 1 and Mathematics Part 2. Students may use calculators for Mathematics Part 2 only. Information concerning ERB and its programs may be found at www.erbtest.org.

Q: How long is the test? When and where should students report?

- The actual testing time is 210 minutes. Total time with check-in and breaks should be about 4 hours. Students may bring water and a snack to eat during breaks.
- Testing will be conducted on the **WINNETKA CAMPUS**. Students need to report at 7:45 a.m. so they are in the classrooms by 8:00 a.m.
- Students will be released at approximately 12:00 p.m.

Q: What about students with accommodations?

Students with accommodations should contact their case worker in the junior high for testing instructions.

Q: When will students receive the test results?

Test results will be mailed to the parents in early February.

**8TH GRADE PLACEMENT TEST
SATURDAY, DECEMBER 6 & 13, 2008**

The following schools will report to the WINNETKA CAMPUS as follows:

DECEMBER 6

**Christian Heritage
Faith Hope & Charity
Glencoe Central
North Shore Country Day
Sacred Heart
St. Francis Xavier
St. Joseph
Sunset Ridge
Washburne
Test Date Changes**

DECEMBER 13

**Joseph Sears
Marie Murphy
Wilmette Junior High
Test Date Changes**

Upon entry, posters with student names and assigned room numbers will be displayed. Proctors will be available for directions to classrooms.

If a student name cannot be located on the roster, or there is a walk-in for change of date request, please see a proctor for a room assignment.

Thank you for your cooperation and assistance in making this first New Trier experience a good experience for our 8th grade students.

If there are any questions, please do not hesitate to contact Peg Stevens, Testing Coordinator, at 847-784-2259 or stevensp@newtrier.k12.il.us .