Information Item

Date: **April 23, 2012**

To: **Raymond E. Lechner, Ph.D.**
Superintendent

From: **Crystal S. LeRoy, Ed.D.**
Business Manager

Subject: **Student Bus Transportation Update**

At the March 19th Board Meeting, the Board of Education approved the transportation bid submitted by North Shore Transit. Effective with the 2012-13 school year, District 39's transportation services will be operated by North Shore Transit. On April 11th the Administration met with North Shore Transit to create an implementation plan to ensure a smooth transition. The following is an outline of the transition plan:

April 11	Implementation meeting with the Administration and North Shore Transit
April 16	Registration packet including information on transportation services will be distributed district-wide
April 20	North Shore Transit will conduct bus driver interviews for current District 39 employees
April 24	North Shore Transit will meet with District 39 Administration
April 27	Review of current bus procedures
May 12	North Shore Transit will meet with the key contacts at each school
June 15	Annual bus letters will be distributed district-wide
July 27	Finalize hiring of bus driver personnel
August 5	Last day to sign up for transportation service. Bus routes will be finalized on August 10, 2012.
August 10	Any students signing up after August 10th will be assigned to an existing route and stop. Additional changes or additions to bus routes will not occur until September 17, 2012.
August 13	Final bus routing maps due to North Shore Transit

August 15	Practice routes throughout August – expect to see North Shore Transit buses throughout the community
August 21	Mock school day (transportation run)
	Superintendent's Welcome Breakfast for North Shore Transit (9:30 a.m. at the MEC)
TBD	Meet and Greet at each of the schools (North Shore will set up with each principal)

The administration will work closely with North Shore Transit over the next few months and will keep the Board of Education updated on the progress.

Recommended for presentation
to the Board of Education

Raymond Lechner, Ph.D.
Superintendent