



September 4, 2018

Dear District 39 Parents, Staff, and Community Members,

The Wilmette Public Schools District 39 Board of Education has begun the search process for a new superintendent who will begin duties on July 1, 2019. The Board of Education would like to take this opportunity to thank Dr. Ray Lechner for his efforts over the past 20 years.

The Board has selected **SCHOOL EXEC CONNECT**, an educational search firm, to assist us in the superintendent search. The first step in this process is to create a New Superintendent Profile, using information gathered from focus groups and from an on-line survey. The New Superintendent Profile will guide us in the selection process.

We hope to receive your input for this task. We would appreciate if you would take about ten minutes to fill out the following survey: <https://www.surveymonkey.com/r/FGVQHTJ>

In addition to the survey, if you would like to provide input on the District's strengths, challenges, and the characteristics the next superintendent should possess, **SCHOOL EXEC CONNECT** consultants invite you to attend the appropriate Focus Group, or the Open Forum, as follows (staff group locations will be sent separately):

Monday, September 17th

- 4:00 pm - McKenzie and Central staff
- 7:30 pm - Parent forum at WJHS Auditorium

Tuesday, September 18th

- 9:15 am - Village Wide PTO, D39 Educational Foundation, PASS 39, Community Review Committee at MEC
- 1:30 pm - Administrative Team

Thursday, September 20th

- 4:00 pm - Highcrest and Wilmette Junior High staff

Tuesday, September 25th

- 10:00 am - Parent forum at WJHS Auditorium
- 4:00 pm - Romona, Harper, and District staff

Wednesday, October 3rd

- 7:00 pm - Community forum at WJHS Auditorium – all are welcome

Findings from the survey and several focus group conversations will be reported to the Board at the October Board meeting.

As we move forward, our most important consideration is securing the strongest candidate pool and ultimately the best person to lead our District. A Stakeholder/Confidential Committee will be established to interview the final two or three candidates and share their feedback with the Board of Education. We plan that those involved in the search will hold candidate names confidential throughout the process.

The Board of Education looks forward to your support and assistance with this very important undertaking. Please feel free to contact the consultants assisting us if you have any questions or comments regarding the search: Dr. Harry Rossi hprossi30@hotmail.com or Dr. Gary Zabilka gzabilka@iasaedu.org

We look forward to your input as we search for a new superintendent to lead Wilmette Public Schools District 39.

Sincerely,

The Wilmette Public Schools District 39 Board of Education