

ACTION ITEM

Date: January 27, 2020
To: Kari Cremascoli, Ph.D.
Superintendent
From: Ellen Crispino
Business Manager/CSBO
Subject: Approve the 2021 Fiscal Year Budget Calendar and Resolution

Proposed Action by Board of Education

Adopt the attached resolution establishing the school district 2021 fiscal year and direct the superintendent to prepare a tentative budget; and,

Approve the attached budget-planning calendar as written.

Background

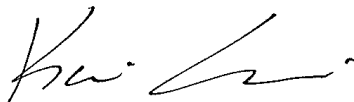
The Board is required to establish its fiscal year and appoint a person to prepare a tentative budget annually. The attached resolution affirms that our fiscal year will commence on July 1, 2020 and extend through June 30, 2021. It also designates the superintendent as the person officially responsible for preparing a tentative budget. Many staff members will participate in this budgeting process over the next several months.

Annually, a budget calendar is also developed by the Administration. Establishing a budgeting sequence ensures that all budget postings, hearings, and the formal adoption take place in accordance with state statutes. The proposed budget calendar addresses all of the state's requirements including the efficient approval of a preliminary budget, proper notification and scheduling of a public hearing, and approval of a final budget prior to the statutory deadline.

The Administration recommends adoption of the attached resolution and approval of the budget calendar as written.

Attachments: Resolution
Budget Calendar

**Recommended for approval
by the Board of Education**



**Kari Cremascoli, Ph.D.
Superintendent**

Wilmette Public School District 39
Budget Calendar
Fiscal Year 2021

Board Meeting Date	Topics For Discussion
January 27, 2020	Establish Fiscal Year, Budget Guidelines Adopt Budget Resolution
February 24, 2020	Review & approve capital project bids
March 16, 2020	Presentation of FY21 Non-Operating Funds Budgets (Life/Safety, Capital Projects & Debt Service Funds) Review & approve capital project bids.
April 27, 2020	Presentation of FY21 Operating Funds Budgets (Educational, Operations & Maintenance, Transportation, IMRF/SS, Working Cash and Tort Funds)
May 18, 2020	Approval of Tentative FY21 Budget Publish Notice of Budget for Public Display and Announcement of Public Hearing
August 24, 2020	Public Hearing for FY21 Budget Approval of FY21 Budget
September 30, 2020	Filing Deadline for FY21 Budget
October 26, 2020	Estimate of 2020 Levy Approval of 2020 Levy Public Hearing Announcement Approval of Select FY22 Student Fees
November 16, 2020	Presentation & Acceptance of FY20 Audit Review of FY22 Student Fees Public Hearing for 2020 Levy Approval of 2020 Levy
December 14, 2020	Approve FY22 Student Fees 5-Year Financial Projections
December 29, 2020	Last Day to File 2020 Levy

*Tentative Dates for August – December 2020 Board Meetings

RESOLUTION

BE IT HEREBY RESOLVED by the Board of Education of School District Number 39 in the County of Cook, State of Illinois, that the Superintendent is hereby appointed to prepare a tentative budget for said School District for the fiscal year beginning July 1, 2020, and ending June 30, 2021, which tentative budget shall be filed with the Secretary of this Board, and that such tentative budget shall be made conveniently available for public inspection for at least 30 days prior to final action thereon.

Approved on this 27th day of January 2020.

Signatures: _____
Board President

(date)

Secretary

(date)