

ACTION ITEM

Date: April 23, 2018
To: Raymond E. Lechner, PhD, Superintendent
From: Heather Glowacki, EdD, Administrator for Human Resources
Subject: Non-Reemployment of Part-Time/Partial-Year Support Personnel Employees

PROPOSED ACTION BY THE BOARD OF EDUCATION

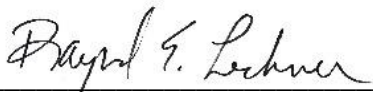
Motion to approve the resolution regarding the non-reemployment of part-time/partial-year educational support personnel employees, and authorize notification according to the requirement of the *Illinois School Code*, Section 10-23.5.

BACKGROUND:

The Agreement Between the Board of Education, School District 39, Cook County, Illinois and the Support Council of District 39 Wilmette Local 1274, IFT/AFT requires that educational support staff be notified 30 days before the end of the school year if they are not to be reemployed for the following school year. If the Board of Education fails to notify, the educational support staff employee is deemed reemployed.

Attachments

**Recommended for approval by
The Board of Education**



**Raymond E. Lechner, Ph.D.
Superintendent**

**RESOLUTION AUTHORIZING NON-REEMPLOYMENT OF
PART-TIME/PARTIAL-YEAR EDUCATIONAL SUPPORT PERSONNEL
EMPLOYEES**

WHEREAS, the following educational support personnel employees are employed on a part-time/partial-year basis during the 2017-2018 school term; and

WHEREAS, the Board has determined that the part-time/partial-year educational support personnel employees named herein shall not be reemployed for the 2018-2019 school term, pursuant to Section 10-23.5 of the School Code (105 ILCS 5/10-23.5);

NOW, THEREFORE, be it resolved by the Board of Education of Wilmette School District No. 39, Cook County, Illinois, that:

Section 1: The following named part-time/partial-year educational support personnel employees shall not be reemployed for the 2018-2019 school year.

Cynthia Anderson
Mark Austin
Kaitlan Johnson
Shalla Lakhani
Keith Montcalm
Timothy Stillman

Section 2: That the President and Secretary of the Board of Education are hereby authorized and directed to send the educational support personnel herein set forth a written Notice of Non-Reemployment by first class mail, hand delivery with receipt, and certified mail, return receipt requested, at least thirty (30) days before the end of the school term. A copy of said Notice is attached as Exhibit A and incorporated by reference.

Section 3: This resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 23rd day of April, 2018, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

Exhibit A
NOTICE OF NON-REEMPLOYMENT

VIA FIRST CLASS MAIL;
CERTIFIED MAIL-RETURN RECEIPT REQUESTED;
AND PERSONAL DELIVERY-WITH RECEIPT

April 23, 2018

[Insert Name]
[Insert Address]
[Insert City, State, Zip Code]

Dear _____:

At its meeting held on April 23, 2018 the Board of Education of Wilmette School District No. 39, Cook County, Illinois, pursuant to Section 10-23.5 of the School Code, resolved not to reemploy you for the 2018-2019 school term. Your last day of employment in the District shall be the last day of the 2017-2018 school year, June 15, 2018.

Sincerely,

Board of Education
Wilmette School District No. 39,
Cook County, Illinois

President, Board of Education

ATTEST:

Secretary, Board of Education