

**OFFICE OF THE SUPERINTENDENT
Wilmette Public Schools**

ACTION ITEM

DATE: April 23, 2018

TO: Members, Board of Education

FROM: Raymond E. Lechner, Ph.D.
Superintendent

SUBJECT: Approve the Appointment of 2018-2019 Highcrest Middle School
Assistant Principal

PROPOSED ACTION BY THE BOARD OF EDUCATION

Motion to approve the appointment of Susan Carlson as the 2018-2019 Highcrest Middle School Assistant Principal.

BACKGROUND

Susan Carlson has been selected as the new sixth grade assistant principal for the 2018-2019 school year replacing Chimille Dillard. Susan has BA from Carroll University, Ohio, MA from Northern Illinois University in Special Education, and is completing her Masters in Educational Leadership at Northeastern University this July. Susan is currently an eighth grade Learning Behavior Specialist (LBS) at Wilmette Junior High. She has been in D39 for the past two years, and previously worked in Chicago Public Schools, Niles, Glenview, and North Suburban Special Education District (NSSD). She has experience at both the middle and high school levels.

As a leader, Susie has served as a mentor to new teachers, as a lead teacher on special education teams, and in the development of school-wide programming to promote the inclusion of all students across the school. Susie is highly respected by the students and families with whom she works and will be an excellent addition to Highcrest Middle School.