

Michael Day  
501 N. Central  
Chicago, Il. 60644

Feb 3, 2017,

To: Wilmette School District 39,

Under the Illinois Freedom of Information Act I am requesting the following information as

Records:

A. for non-substitute teacher positions ( position would mean that the position was actually a regular teacher position being filled for a length of time more than a day to day assignment), but those( where the district had hired a substitute teacher with the intention or result that he was one, and worked as a substitute teacher ) which were full-time lasting two months or more, where one person took the position or it was intended that one person was to take the position, and those where the position required a teacher certificate or license ( this would be referring to the word teacher below) ( including records of that person was a substitute teacher in the position below), and not just a substitute license, including administrators, nurses, ect, in this state of Illinois, documents as follow;

For each of the school year 2004, 2008, 2012, 2013, 2014, 2015-2016, 2016- 2017

1. The full names of teachers, salaries at hiring and the positions/fields for which they were hired in. such in a final writing and listing of the matters and not a complies list for this request.

2. Full names of all persons applying for the positions and applications' first page ( can redact necessary material ( too personal as under the law ) and with the application number for those who applied to work in the school year- records or part of the application showing the day on which the application was made. There an assumption that applications made before Jan 1, was not for the school year to start after the current school year in which the application was made; however this does not apply to substitute teachers where they were applying to a position such as in A ( although they were applying to a regular teaching position also)

3. All Emails and letters memo, etc., ( even though they may be duplicative ) from board managers, including department heads, board members to the persons showing his or her name, hired for the school year ( to start ) advising them that they have been selected for an interview and other persons who had been selected for an interview and not been hired, with the dates of the emails, letters also.

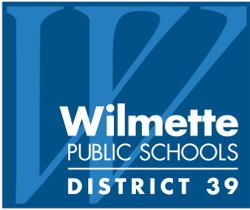
4. All Emails, memo to persons who were interviewed but not hired for all position becoming open requiring a teacher including as in A.

5. Copies of all letters memos, emails and other records of tell them they were not hiring for the year( each above) to all persons who were not hired for the positions and not interviewed.

6. Instructions to principals of schools from their managers regarding the interviews of the person who would be considered for hiring as teachers for district and statements to be made to them concerning the positions and the things that the teacher would do, say ect, including interactions with parents.

7. Names of all persons in any focus group or any other group including their titles and departments were such persons would decide who to be hired and discuss their qualifications and lack thereof, and all notes, memos ,email, records of such determination and discussions show what was discussed and various specific points discussed.

8. A certification by someone having experience with the documents stating such and the records are true under oath and a showing of that experience.



**Gail F. Buscemi**  
Business Manager

buscemig@wilmette39.org  
t 847.512.6001  
f 847.256.1782

**Mikaelian Education Center**

615 Locust Avenue  
Wilmette, IL 60091

t 847.256.2450  
f 847.256.1920

wilmette39.org

February 16, 2017

Michael Day  
501 N. Central  
Chicago, IL 60644

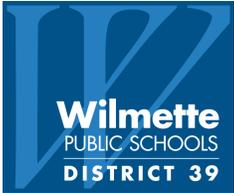
Dear Mr. Day:

This letter serves as the District's initial response to your FOIA request, received via mail by the District on February 9, 2017, for the following records:

“A. For non-substitute teacher positions (position would mean that the position was actually a regular teacher position being filled for a length of time more than a day to day assignment), but those (where the district had hired a substitute teacher with the intention or result that he was one, and worked as a substitute teacher) which were full-time lasting two months or more, where one person took the position or it was intended that one person was to take the position, and those where the position required a teacher certificate or license (this would be referring to the work teacher below) (including records of that person was a substitute teacher in the position below), and not just a substitute license, including administrators, nurses, ect., in this state of Illinois, documents as follow;

For each of the school year 2004, 2008, 2012, 2013, 2014, 2015-2016, 2016-2017

1. The full names of teachers, salaries at hiring and the positions/fields for which they were hired in, such in a final writing and listing of the matters and not a compiles list for this request.
2. Full names of all persons applying for the positions and applications' first page (can redact necessary material (too personal as under the law) and with the application number for those who applied to work in the school year-records or part of the application showing the day on which the application was made. There an assumption that applications made before Jan 1, was not for the school year to start after the current school year in which the application was made; however this does not apply to substitute teachers where they were applying to a position such as in A (although they were applying to a regular teaching position also).
3. All Emails and letters memos, etc., (even though they may be duplicative) from board managers, including department heads, board members to the persons showing his or her name, hired for the school year to start) advising them that they have been selected for an interview and other



persons who had been selected for an interview and not been hired, with the dates of the emails, letters also.

4. All Emails, memo to persons who were interviewed but not hired for all position becoming open requiring a teacher including as in A.
5. Copies of all letters, memos, emails and other records of tell them they were not hiring for the year (each above) to all persons who were not hired for the positions and not interviewed.
6. Instructions to principals of schools from their managers regarding the interviews of the person who would be considered for hiring as teachers for district and statement to be made concerning the positions and the things that the teacher would do, say ect, including interactions with parents.
7. Names of all persons in any focus group or any other group including their titles and departments were such persons would decide who to be hired and discuss their qualifications and lack thereof, and all notes, memos, email, records of such determination and discussions show what was discussed and various specific points discussed.
8. A certification by someone having experience with the documents stating such and the records are true under oath and a showing of that experience.”

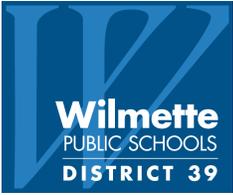
#### The District’s Designation of Your Request Constitutes a “Voluminous Request” under FOIA Section 3.6

A “voluminous request” means a request that: (1) includes more than 5 individual requests for more than 5 different categories of records; or (2) includes a combination of individual requests for more than 5 different categories of records in a period of 20 business days; or (3) requires the compilation of more than 500 letter- or legal-sized pages of public records, unless a single requested record exceeds 500 pages. *See* 5 ILCS 140(2)(h).

Please be advised that the District is treating your request as a “voluminous request” under (1) above as your request seeks more than 5 different categories of records for seven (7) separate calendar or school years. Based on the scope of your request, the District also reasonably believes that your request is a “voluminous request” under (3) above.

Since the District is treating your request as a “voluminous request”, FOIA requires that we notify you that:

- you have 10 business days from the date of this letter to specify whether you would like to amend your request so that it is no longer a “voluminous request”;



- if you do not reply within 10 business days, or if the request continues to be a “voluminous request”, the District will respond in accordance with applicable provisions of FOIA, and will assess any fees permitted by FOIA Section 6;
- the District has 5 business days after receipt of your reply or, if no reply, 5 business days from the last day for you to amend your request, to respond;
- the District may request an additional 10 business days to comply with your request;
- you have the right to ask the Illinois Attorney General’s Public Access Counselor (“PAC”)<sup>1</sup> to review the District’s “voluminous request” designation; and
- if you fail to accept or collect any responsive records, the District may still charge you for its response pursuant to FOIA Section 6, and failure to pay will be considered a debt due and owing to the District, which may be collected in accordance with applicable law.

Sincerely,

Gail F. Buscemi  
FOIA Request Officer

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<sup>1</sup> Public Access Bureau, Office of the Attorney General, 500 S. 2<sup>nd</sup> St., Springfield, IL 62706, [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us), (217) 558-0486.

## FOIA REQUEST

**\*\*Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.\*\*

**Name and Address of Public Body Receiving Request:** Univision Chicago

**Date Requested:** February 3, 2017

**Request Submitted By:** \_\_\_ E-mail \_\_\_x\_ U.S. Mail \_\_\_ Fax \_\_\_ In Person

**Name of Requester:** Adriana Cardona, Univision Chicago

**Street Address:** 541 North Fairbanks Ct.

**City/State/County Zip (required):** Chicago, IL

**Telephone (Optional): E-mail (Optional):** 312-467-5816 amcardona@univision.net

**Fax (Optional):**

**Records Requested:** **\*Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.**

*Univision Chicago respectfully requests copies of all Asbestos Management Plans for all elementary and secondary schools in School District 39 and any asbestos-related actions taken or planned in each school.*

**Do you want copies of the documents?** *Yes.*

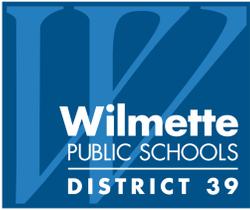
*I am making this request on behalf of Univision Chicago. The principal purpose of this request is to access and disseminate information concerning news and current or passing events and for articles of opinion or features of interest to the public regarding the health, safety and welfare or the legal rights of the general public.*

*I request that fees for programming and any physical reproduction costs (CDs or other media) be waived. Please don't hesitate to contact me if you have any questions about this request or seek clarification in any way.*

**--Do you want Electronic Copies or Paper Copies?** Electronic if possible.

**--If you want Electronic Copies, in what format?** If possible, please deliver the file(s) via email.

**Is this request for a Commercial Purpose?** *The principal purpose of this request is to access and disseminate information concerning news and current or passing events and for articles of opinion or features of interest to the public regarding the health, safety and welfare or the legal rights of the general public.*



**Gail F. Buscemi**  
*Business Manager*

buscemig@wilmette39.org  
† 847.512.6001  
f 847.256.1782

**Mikaelian Education Center**

615 Locust Avenue  
Wilmette, IL 60091

† 847.256.2450  
f 847.256.1920

wilmette39.org

February 3, 2017

Adriana Cardona  
Univision Chicago  
541 North Fairbanks Ct., Suite 1100  
Chicago, IL 60611  
[amcardona@univision.net](mailto:amcardona@univision.net)

Dear Ms. Cardona:

This letter is in reference to your Freedom of Information Act (FOIA) request dated February 3, 2017. Your request was that the following information be provided for Wilmette Public Schools, District 39:

All asbestos management plans for all elementary and secondary schools in school district 39 and any asbestos related actions taken or planned in each school.

In response we have supplied the 6-Month Periodic Surveillance reports for each building in District 39. These buildings are: Central Elementary School, Harper Elementary School, McKenzie Elementary School, Romona Elementary School, Highcrest Middle School, Wilmette Junior High School, and the Mikaelian Education Center. The District's consultant, David Buck, MKA Environmental Consulting, Inc., produced these reports.

If you have any questions pertaining to our response to your request, please contact me at Wilmette Public Schools, District 39, 615 Locust Road, Wilmette, Illinois 60091.

Sincerely,

Gail F. Buscemi  
FOIA Request Officer

# **6-MONTH PERIODIC SURVEILLANCE**

**School District:** Wilmette Public Schools District #39  
615 Locust Road  
Wilmette, Illinois 60091

**School:** Wilmette Junior High School  
620 Locust Road  
Wilmette, Illinois 60091

**Contact Person:** Stan Stankiewicz  
Director of Maintenance and Operations

**6-Month Periodic Surveillance performed on April 14, 2016 by:**  
David Buck  
MKA Environmental Consulting, Inc.

Asbestos Hazard Emergency Response Act (AHERA) requires the 6-Month Periodic Surveillance be performed semi-annually. This surveillance is a visual inspection of all areas identified in the original Management Plan, or previous re-inspections, as ACBM or assumed ACBM. The report consists of this cover page, ACBM summary, and visual surveillance information that includes documentation on the present condition of the known ACBM's, and a statement summarizing any changes in condition.

## INTRODUCTION

On April 14, 2016, David Buck performed a six-month visual surveillance of known friable and non-friable asbestos containing building material (ACBM) in Wilmette Junior High School. The following table summarizes those known ACBM's in this Building:

| <b>ASBESTOS MATERIALS</b>                            |                          |                                   |  |                                   |                       |
|--|--------------------------|-----------------------------------|--|-----------------------------------|-----------------------|
| <b>Homogeneous Area/Description</b>                  | <b>Class<sup>1</sup></b> | <b>Friable Yes/No<sup>2</sup></b> | <b>Location</b>  | <b>Change in Condition/Damage</b> | <b>Sample Numbers</b> |
| 1 - Boiler Jacket                                    | TSI                      | Yes                               | Boiler room  | No/Aged, Deteriorated, exposed    | BJ1-1 through 3       |
| 2 - Boiler Breeching                                 | TSI                      | Yes                               | Boiler room  | No/Aged, exposed, torn            | BB2-1 through 3       |
| 4 - Pipe Insulation, hot water lines; mag-block      | TSI                      | Yes                               | Boiler room  | No/Deteriorated, exposed          | PS4-1 through 3       |
| 5 - Pipe fittings; mag-block                         | TSI                      | Yes                               | Boiler room  | No/Deteriorated                   | PF5-1 through 3       |
| 6 - Pipe fittings, domestic water lines; fiberglass  | TSI                      | Yes                               | Boiler room  | No/Deteriorated, cracked          | PF6-1 through 3       |
| 7 - Boiler gaskets                                   | MM                       | Yes                               | Boiler room  | No/Replaced ?; Aged, frayed       | BG7-1 through 3       |
| 21 - Pipe Insulation, mag-block                      | TSI                      | Yes                               | Throughout building; above drop ceilings                           | No/Exposed, deteriorated          | PS21-1 through 3      |
| 22 - Pipe Fittings, mag-block                        | TSI                      | Yes                               | Throughout building; above drop ceilings                           | No/Exposed, deteriorated          | PF22-1 through 3      |
| 23 - Pipe Fittings, fiberglass                       | TSI                      | Yes                               | Throughout building - gym, above drop and plaster ceilings, etc.   | No/Exposed, deteriorated          | PF23-1 through 3      |
| 24 - Pipe Fittings, roof drains                      | TSI                      | Yes                               | Throughout building - gym, above drop ceilings, etc.               | No/water damage, exposed          | PF24-1 through 3      |
| 28 - Lab table tops, black slate-like material       | MM                       | No                                | 2nd floor science rooms – 221, 222, 224 and 225                    | No/Scraped, deteriorated          | CM28-1 through 3      |
| 32 - Pipe fittings, hot water lines; fiberglass      | TSI                      | Yes                               | South wing, 1969   | No/deteriorated, exposed          | PF32-1 through 3      |
| 33 - Pipe fittings, domestic water lines; fiberglass | TSI                      | Yes                               | South wing, 1969   | No/deteriorated, exposed          | PF33-1 through 3      |
| Floor tile and mastic                                | MM                       | No                                | Various locations on 1st and 2nd floors; closets and storage areas | No/cracked, scraped, deteriorated | N/A                   |
| Sprayed-on fireproofing                              | SM                       | Yes                               | Room 124 area, and other sporadic locations ?                      | No/Exposed                        | N/A                   |

**Notes:**

1. ACBM is classified in one of the following categories: miscellaneous materials (MM), thermal system insulation (TSI), and surfacing materials (SM).
2. Indicates whether a material is friable or non-friable. A friable material is that which when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. Friable ACM hypothetically presents a higher hazard potential than non-friable materials.
3. Any quantities are approximations based off the original Management Plan, previous 3-year reinspection, and removal performed.

## GENERAL OBSERVATIONS

All 9" x 9" floor tile in the building was stated to be non-asbestos containing in the original inspection. Subsequent additional sampling had proven otherwise, along with the assumed mastic. Floor tile and related mastic still remains in various minor areas of the building. The few remaining accessible floor tile locations were found in fair condition, though, some areas having replacement tiles existing, and areas of exposed mastic were observed.

The floor tile and mastic in the first floor hallways (most under carpet) was removed during an abatement project in the Summer of 2000, including 1' x 1' floor tiles in the south wing entry ways. Floor tile and mastic in the second floor hallways (under carpet) was removed during an abatement project in the Summer of 2001; floor tile and mastic in most first floor classrooms, cafeteria and offices (most under carpet) was removed during an abatement project in the Summer of 2002; floor tile and mastic in the 2nd floor science classrooms was removed during an abatement project in the summer of 2003; floor tile and mastic in the 2nd floor south-center wing classrooms was removed during an abatement project in the summer of 2004; floor tile and mastic in the 2nd floor north-center wing classrooms was removed during an abatement project in the summer of 2005; floor tile and mastic in the 2nd floor west wing classrooms was removed during an abatement project in the summer of 2006. The two northwest band rooms and office had the carpet, floor tile, and mastic removed during summer 2010. Older floor tile and related mastic may still exist under some cabinet locations.

Some repair, and much removal, of the Thermal System Insulation (TSI) in the boiler room was performed during previous abatement projects. Most all materials in the boiler room area, therefore, are presently observed in good condition, though some aging/deterioration exists, mostly of the boiler insulation. Tank insulation and related gaskets on the south end of the boiler room were removed during an abatement project in summer of 2002.

Outside of the boiler room, TSI still remaining in the School is pipe insulation and pipe fittings in various locations of the School, mostly above drop-ceilings in the first floor. Some pipe insulation/fittings and roof drains are visible in the gymnasium, are seen in good condition. Only pipe fittings exist in the south wing addition, above the drop-ceilings, are found very sporadically, and are seen in good condition.

Several locations of pipe insulation/fittings were removed during an abatement project in summer 2010 – east restrooms on 1<sup>st</sup> and 2<sup>nd</sup> floors, boys and girls locker rooms, above the ceilings in the southeast classrooms, and west side of the gymnasium. Several locations of pipe insulation/fittings were removed during an abatement project in summer 2009 – south restrooms and part of hallway, center restrooms on 1<sup>st</sup> and 2<sup>nd</sup> floors, above the ceiling in the main hallway by 1<sup>st</sup> floor restrooms, and outside wall locations of center wing classrooms. Piping above the ceiling in the main office area was removed during an abatement project in the Summer of 2002. More recently, pipe fittings and roof drains were removed from the east portion of the south wing hallway, and rooms 125 and 117 during spring break 2012.

Spray-on fireproofing locations were not documented well in the original inspection, and as removal had been performed in some locations, no accurate locations of remaining areas had been documented. Material did exist above the back ceiling of the Auditorium, which was unknown until further investigation for the Auditorium renovation was performed. Non-ACBM spray-on is known to exist in some areas of the southeast section of the building, other areas are inaccessible; with only the boys locker room previously found ACBM and removed. Potentially other above ceiling locations in the School not currently documented and inaccessible likely exist. Additional inspection activity is recommended prior to future renovation.

Lab table tops in the second floor science rooms show general signs of usage, having some scraping and deterioration existing, and found in fair condition. Teacher islands may have been removed and stored, along with counter tops in room 233.

There is continued aging of remaining floor tile locations and the boiler insulation. No other apparent changes in condition of the other materials surveyed were observed from the previous 3-year reinspection or surveillance.

# **6-MONTH PERIODIC SURVEILLANCE**

**School District:** Wilmette Public Schools District #39  
615 Locust Road  
Wilmette, Illinois 60091

**School:** Romona Elementary School  
600 Romona Road  
Wilmette, Illinois 60091

**Contact Person:** Stan Stankiewicz  
Director of Maintenance and Operations

**6-Month Periodic Surveillance performed on April 14, 2016 by:**  
David Buck  
MKA Environmental Consulting, Inc.

Asbestos Hazard Emergency Response Act (AHERA) requires the 6-Month Periodic Surveillance be performed semi-annually. This surveillance is a visual inspection of all areas identified in the original Management Plan, or previous re-inspections, as ACBM or assumed ACBM. The report consists of this cover page, ACBM summary, and visual surveillance information that includes documentation on the present condition of the known ACBM's, and a statement summarizing any changes in condition.

## INTRODUCTION

On April 14, 2016, David Buck performed a six-month visual surveillance of known friable and non-friable asbestos containing building material (ACBM) in Romona Elementary School. The following table summarizes those known ACBM's in this Building:

| <b>ASBESTOS MATERIALS</b>                               |                          |                                   |   |                                       |                       |
|---|--------------------------|-----------------------------------|---|---------------------------------------|-----------------------|
| <b>Homogeneous Area/Description</b>                     | <b>Class<sup>1</sup></b> | <b>Friable Yes/No<sup>2</sup></b> | <b>Location</b>   | <b>Change in Condition/Damage</b>     | <b>Sample Numbers</b> |
| 1 - Boiler jacket (2)                                   | TSI                      | Yes                               | Boiler room   | Yes/Removed                           | BJ1-1 through 3       |
| 2 - Boiler Breeching (2)                                | TSI                      | Yes                               | Boiler room   | Yes/Removed                           | BB2-1 through 3       |
| 3 - Boiler gaskets (2)                                  | MM                       | Yes                               | Boiler room   | Yes/removed                           | BG3-1 through 3       |
| 4 - Pipe fittings, hot water lines; fiberglass          | TSI                      | Yes                               | Boiler room   | Yes/Removed                           | PF4-1 through 3       |
| 5 - Pipe fittings, cold water lines; cardboard          | TSI                      | Yes                               | Boiler room   | Yes/Most removed                      | PF5-1 through 3       |
| 6 - Pipe fittings, hot water lines; air-cell            | TSI                      | Yes                               | Boiler room   | Yes/Removed                           | PF6-1 through 3       |
| 7 - Transite board                                      | MM                       | No                                | Ceiling of boiler room  | No/<br>Cracked                        | BC7-1 through 5       |
| 8 - Pipe Insulation, cold water lines; cardboard        | TSI                      | Yes                               | Boiler room   | Yes/Removed                           | PS8-1 through 3       |
| 9 - Pipe Insulation, hot water lines; air-cell          | TSI                      | Yes                               | Boiler room   | Yes/removed                           | PS9-1 through 3       |
| 20 - 9" x 9" Floor tile; and black mastic               | MM                       | No                                | One office in front office area, and P.E. office and storage room | No/<br>Cracked, scraped, deteriorated | FT20-1 through 7      |
| 30 - Pipe fittings, hot water lines; fiberglass         | TSI                      | Yes                               | Throughout first floor  | No/<br>Deteriorated, cracked, exposed | PF30-1 through 3      |
| 31 - Pipe fittings, water lines; cardboard and air-cell | TSI                      | Yes                               | Throughout first floor  | No/<br>Cracked, deteriorated          | PF31-1 through 3      |
| 32 - Pipe Insulation, cardboard and air-cell            | TSI                      | Yes                               | Throughout first floor  | No/<br>Exposed                        | PS32-1 through 3      |
| Sprayed-on acoustical plaster                           | SM                       | Yes                               | Main lobby  | No/<br>scraped, exposed, dented       | N/A                   |

**Notes:**

1. ACBM is classified in one of the following categories: miscellaneous materials (MM), thermal system insulation (TSI), and surfacing materials (SM).
2. Indicates whether a material is friable or non-friable. A friable material is that which when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. Friable ACM hypothetically presents a higher hazard potential than non-friable materials.
3. Any quantities are approximations based off the original Management Plan, previous 3-year reinspections, and removal performed.

## GENERAL OBSERVATIONS

The only two known ACBM flooring locations that remains are - the east office in the main office area (now carpeted, over 9" x 9" floor tile and mastic); and Gymnasium P.E. office and storage room, which also has 9" x 9" floor tile still existing. Floor tile is seen in good condition.

Removal of floor tile and mastic, including carpet, was performed in summer 2010 in the east wing of the second floor and two west wing classrooms of the first floor. Removal of floor tile and mastic, including carpet, was performed in summer 2009 in the west wing of the second floor and east wing classrooms of the first floor. Removal was also performed in 2005 in the following areas – kitchen, cafeteria, center wing, northwest wing hallway and two classrooms, main office area, and some hallways of the second floor. Non-friable removal of floor tile in the main lobby and southeast hallway was performed over winter break 2004/2005. Non-friable removal of floor tile in room 21 was performed over Spring break 2006. All asbestos materials in the north end of the first floor northeast wing were previously removed for the LRC renovation.

In the boiler room many years ago, small removal projects were performed on boiler insulation, breeching and pipe insulation, along with related renovation. Small amounts of boiler and breeching insulation were removed, and exposed insulation repaired before re-insulation of the components. During spring break 2015, most TSI was removed during an abatement project. The only remaining pipe insulation is in the northeast area, and seen in good condition.

Outside of the boiler room, Thermal System Insulation still remaining is pipe insulation and pipe fittings in various locations of the School, mostly above drop-ceilings in the first floor hallways. Much repair and removal of all insulation in the building was performed during a project in 1997, prior to replacement of the drop-ceilings and lighting, and most all areas presently observed are still in good condition. Removal of pipe insulation and fittings was performed over Spring break 2005 in the southeast hallway and a portion of the east hallway junction area; along with numerous locations during summer 2005. Second floor fan room by the gym was also removed of pipe fittings over Spring break 2005. During summer 2015, all TSI was removed from the northwest hallway area, including in the walls for pipes feeding the heating units.

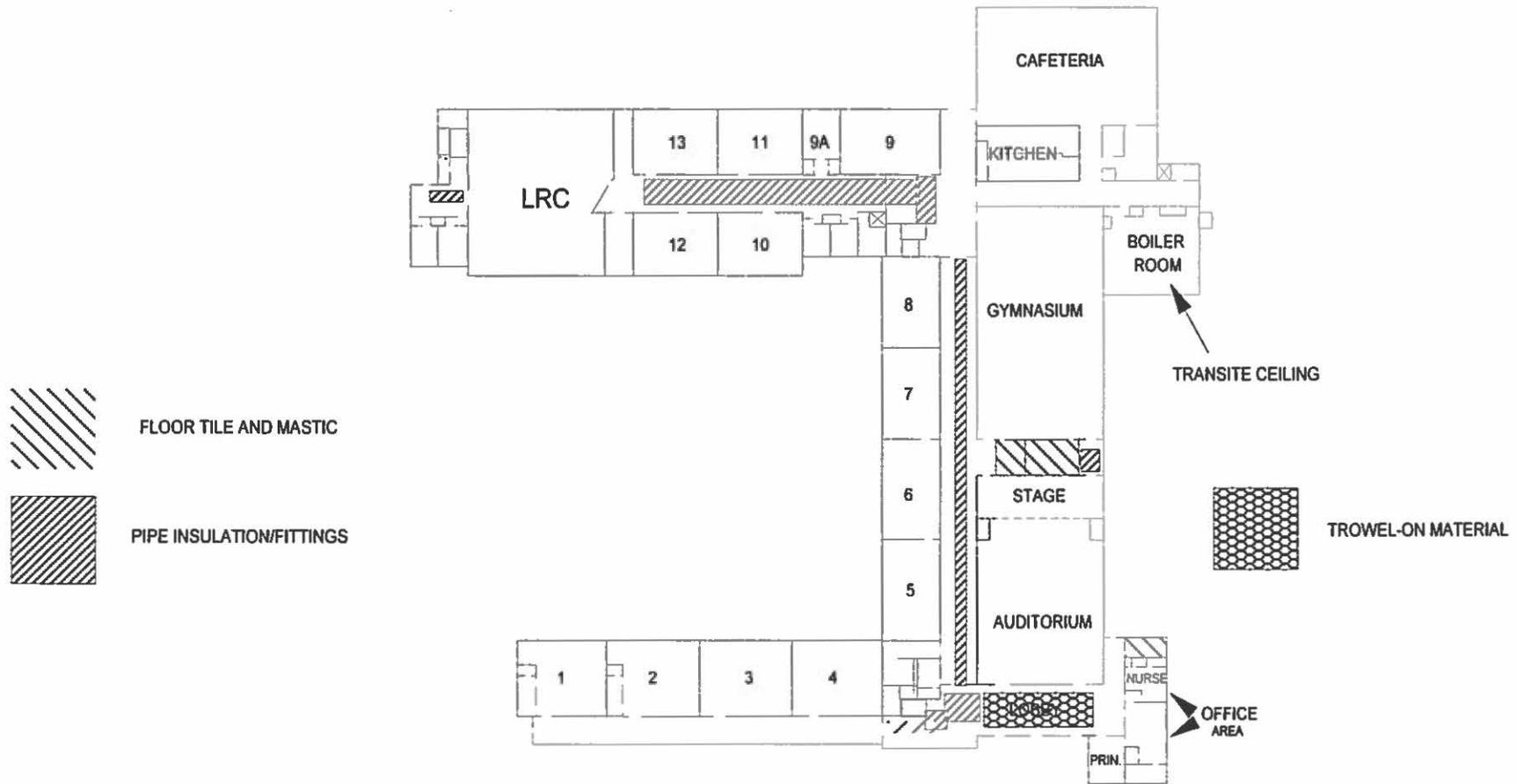
Minor locations of TSI exist in custodial areas, storage rooms and pipe chases, and have some damage existing, but are mostly inaccessible.

Spray-on acoustical plaster in the main lobby has small areas of scrapes and/or dents, and is mostly undamaged and inaccessible. Material in the Auditorium was removed in summer 2013, with a similar material re-installed in the Auditorium.

Transite panels on the ceiling of the boiler room were observed in good condition, and are mostly inaccessible and part of the ceiling framing.

Other than removal performed, no apparent changes in condition of the materials surveyed were observed from the previous 3-year reinspection or surveillance.

# FIRST FLOOR



\*\* NOT TO SCALE \*\*

**ASBESTOS CONSULTANT:**

MKA ENVIRONMENTAL CONSULTING, INC.

5723 129TH STREET, #7E

CRESTWOOD, ILLINOIS 60445

**ASBESTOS ABATEMENT**

ROMONA SCHOOL

600 ROMONA ROAD

WILMETTE, ILLINOIS 60091

PREPARED BY: MKA ENVIRONMENTAL

INSPECTOR: DAVID BUCK

IDPH LICENSE #: 100-01603

MKA PROJECT #: 60618

DATE: 4-14-16

# **6-MONTH PERIODIC SURVEILLANCE**

**School District:** Wilmette Public Schools District #39  
615 Locust Road  
Wilmette, Illinois 60091

**School:** Mikaelian Educational Center  
615 Locust Road  
Wilmette, Illinois 60091

**Contact Person:** Stan Stankiewicz  
Director of Maintenance and Operations

**6-Month Periodic Surveillance performed on April 14, 2016 by:**  
David Buck  
MKA Environmental Consulting, Inc.

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## INTRODUCTION

On April 14, 2016, David Buck performed a six-month visual surveillance of known friable and non-friable asbestos containing building material (ACBM) in Mikaelian Educational Center School. The following table summarizes those known ACBM's in this Building:

| <b>ASBESTOS MATERIALS</b>                        |                          |                                   |                                       |  |                       |
|--|--------------------------|-----------------------------------|---------------------------------------|--|-----------------------|
| <b>Homogeneous Area/Description</b>              | <b>Class<sup>1</sup></b> | <b>Friable Yes/No<sup>2</sup></b> | <b>Location</b>                       | <b>Change in Condition/Damage</b>        | <b>Sample Numbers</b> |
| 2 - 9" x 9" Floor tile, green; and black mastic  | MM                       | No                                | Various locations throughout building | No/<br>cracked, scraped,<br>deteriorated | FT2-1<br>through 5    |
| 11 - Pipe fittings, cold water lines; fiberglass | TSI                      | Yes                               | Throughout building                   | No/<br>cracked, exposed                  | PF11-1<br>through 3   |
| 12 - Pipe fittings, roof drains                  | TSI                      | Yes                               | Throughout building                   | No/<br>deteriorated,<br>exposed          | PF12-1<br>through 3   |

Notes:

1. ACBM is classified in one of the following categories: miscellaneous materials (MM), thermal system insulation (TSI), and surfacing materials (SM).
2. Indicates whether a material is friable or non-friable. A friable material is that which when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. Friable ACM hypothetically presents a higher hazard potential than non-friable materials.
3. Any quantities are approximations based off the original Management Plan, previous 3-year reinspections, and any removal performed.

## GENERAL OBSERVATIONS

Floor tile and mastic is located in various areas of the main and lower levels, and appears to exist under some carpeted areas. The majority of the exposed/accessible floor tile has been seen in good condition, with some areas showing signs of aging and deterioration. Many offices and hallways with suspected original floor tile remaining are presently covered with carpet; care should be taken when considering further replacement of carpet or floor tile, since many areas have recently had new carpet installed.

Thermal System Insulation in the building is pipe fittings off fiberglass insulated lines and roof drains, located in various areas of the District offices. Garage/storage areas, hallways, custodial rooms, file room, and various above drop-ceiling areas have fittings existing, but are mostly inaccessible. Most all fittings were observed in good condition, though some minor damage exists that could be repaired.

No apparent changes in condition of the materials surveyed were observed from the previous 3-year reinspection or surveillance.

# **6-MONTH PERIODIC SURVEILLANCE**

School District: Wilmette Public Schools District #39  
615 Locust Road  
Wilmette, Illinois 60091

School: McKenzie Elementary School  
649 Prairie Avenue  
Wilmette, Illinois 60091

Contact Person: Stan Stankiewicz  
Director of Maintenance and Operations

6-Month Periodic Surveillance performed on April 13, 2016 by:  
David Buck  
MKA Environmental Consulting, Inc.

Asbestos Hazard Emergency Response Act (AHERA) requires the 6-Month Periodic Surveillance be performed semi-annually. This surveillance is a visual inspection of all areas identified in the original Management Plan, or previous re-inspections, as ACBM or assumed ACBM. The report consists of this cover page, ACBM summary, and visual surveillance information that includes documentation on the present condition of the known ACBM's, and a statement summarizing any changes in condition.

## INTRODUCTION

On April 13, 2016, David Buck performed a six-month visual surveillance of known friable and non-friable asbestos containing building material (ACBM) in McKenzie Elementary School. The following table summarizes those known ACBM's in this Building:

| <b>ASBESTOS MATERIALS</b>                         |                          |                                   |  |                                   |                       |
|---|--------------------------|-----------------------------------|--|-----------------------------------|-----------------------|
| <b>Homogeneous Area/Description</b>               | <b>Class<sup>1</sup></b> | <b>Friable Yes/No<sup>2</sup></b> | <b>Location</b>  | <b>Change in Condition/Damage</b> | <b>Sample Numbers</b> |
| 20 - Pipe Insulation                              | TSI                      | Yes                               | Crawlspaces – two sections   | No/aged, deteriorated, exposed    | PS20-1 through 3      |
| 21 - Pipe Fittings                                | TSI                      | Yes                               | Crawlspaces – two sections   | No/deteriorated, exposed          | PF21-1 through 3      |
| 32 - Transite, ceiling boards                     | MM                       | No                                | Ceiling of main gymnasium  | No/Water damage                   | CB32-1 through 5      |
| 35 - 9" x 9" Floor tile; and black mastic         | MM                       | No                                | 2 <sup>nd</sup> floor of original building;; mostly under carpet                       | No/Cracked, scraped, deteriorated | FT35-1 through 7      |
| 51 - Pipe Insulation, air-cell                    | TSI                      | Yes                               | 2nd floor wall pipe chases   | No/Torn, water damage             | PS51-1 through 3      |
| 52 - Pipe Insulation, condensate lines; mag-block | TSI                      | Yes                               | 2 <sup>nd</sup> floor pipe chases/closets, 1 <sup>st</sup> floor closets, and SST area | No/Deteriorated, exposed          | PS52-1 through 3      |
| 54 - Pipe fittings, hot water lines; mag-block    | TSI                      | Yes                               | 2 <sup>nd</sup> floor pipe chases/closets, 1 <sup>st</sup> floor closets, and SST area | No/Exposed                        | PF54-1 through 3      |
| 55 - Pipe fittings, condensate lines; air-cell    | TSI                      | Yes                               | 2nd floor wall pipe chases, etc.   | No/most removed, hidden           | PF55-1 through 3      |
| 63 - 9" x 9" Floor tile; and black mastic         | MM                       | No                                | Northwest 1969 addition – custodial & PE office  | No/cracked, scraped               | FT63-1 through 5      |
| 70 - Pipe Fittings, steam lines; mag-block        | TSI                      | Yes                               | Northwest 1969 addition – gym, storage   | No/torn, exposed                  | PF70-1 through 3      |
| 71 - Pipe fittings, domestic water lines          | TSI                      | Yes                               | Northwest 1969 addition – gym, storage   | No/Deteriorated, exposed          | PF71-1 through 3      |
| 72 - Pipe fittings, roof drains                   | TSI                      | Yes                               | North 1969 addition; both gyms, storage, etc.  | No/Deteriorated, exposed          | PF72-1 through 3      |

**Notes:**

- ACBM is classified in one of the following categories: miscellaneous materials (MM), thermal system insulation (TSI), and surfacing materials (SM).
- Indicates whether a material is friable or non-friable. A friable material is that which when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. Friable ACM hypothetically presents a higher hazard potential than non-friable materials.
- Any quantities are approximations based off the original Management Plan, previous 3-year reinspections, and/or removal performed.

## GENERAL OBSERVATIONS

A large renovation/abatement project was conducted in this School in 1998, and again in 2003. A large portion of the original ACBM identified has been removed from the School. Removal in 1998 was performed in the boiler room, center areas of the first floor of the original building, southwest wing and in parts of the crawlspaces. Homogeneous areas 1 through 11, and spray-on fireproofing, were all completely removed from the basement, with the exception of the pipe insulation and pipe fittings in the north side mechanical room and storage room, which was removed during an abatement project in March 2003. Other abatement in 2003 removed asbestos materials from the kitchen area, rooms 101 and 102, most restrooms and adjacent closets (accessible TSI only), second floor fan room, and far south end hallway and kindergarten classrooms.

An abatement project was conducted in summer 2002, removing floor tile and mastic in the north end cafeteria, kitchen, serving and storage areas, hallway and stairwell. Center and southwest stairwells also had the floor tile and mastic removed and replaced by non-friable methods.

Remaining floor tile and mastic in the building is mostly located throughout the second floor, having been removed in most areas of the first floor. The majority of the minimal amount of exposed floor tile has been found in good condition, in gym office and nearby storage closet. Most classrooms/hallway areas in the noted areas with original floor tile remaining are presently covered with carpet (most of the second floor), with exposed floor tile around some sinks/cabinets showing selected aging and deterioration, though minor.

Thermal System Insulation still remaining in the School is pipe insulation and pipe fittings in various (mostly inaccessible) locations of the School. The two crawlspace areas still have pipe insulation and fittings existing throughout them that were observed in good-fair condition, some deterioration/debris was seen (from humidity), with some removal and repairs performed many years ago. Some custodial areas, pipe chases, and a gym roof drain have some observed damage existing that could be repaired, but are mostly inaccessible; many areas of piping exists within the restroom walls and roof drains above ceilings of 2<sup>nd</sup> floor. In the 2<sup>nd</sup> floor mechanical room, the duct and pipe insulation was removed during a project in spring 2003. Also, some pipe fittings were removed in area/room 105 (old SST office area) and the southwest restroom during a project in March 2003; though, some TSI still exists above the ceiling tile and seen in good condition.

Transite on the ceiling of the gym is undamaged, except for minor areas of water staining. Other smaller locations of transite from backs of doors have been removed along with the doors they were attached to, by the School District.

No apparent changes in condition of the materials surveyed were observed from the previous 3-year reinspection or surveillance.

# **6-MONTH PERIODIC SURVEILLANCE**

School District: Wilmette Public Schools District #39  
615 Locust Road  
Wilmette, Illinois 60091

School: Highcrest Middle School  
569 Hunter Road  
Wilmette, Illinois 60091

Contact Person: Stan Stankiewicz  
Director of Maintenance and Operations

6-Month Periodic Surveillance performed on April 14, 2016 by:  
David Buck  
MKA Environmental Consulting, Inc.

Asbestos Hazard Emergency Response Act (AHERA) requires the 6-Month Periodic Surveillance be performed semi-annually. This surveillance is a visual inspection of all areas identified in the original Management Plan, or previous re-inspections, as ACBM or assumed ACBM. The report consists of this cover page, ACBM summary, and visual surveillance information that includes documentation on the present condition of the known ACBM's, and a statement summarizing any changes in condition.

## INTRODUCTION

On April 14, 2016, David Buck performed a six-month visual surveillance of known friable and non-friable asbestos containing building material (ACBM) in Highcrest Middle School. The following table summarizes those known ACBM's in this Building:

| <b>ASBESTOS MATERIALS</b>  |                          |                                   |   |   |   |
|--|--------------------------|-----------------------------------|---|---|---|
| <b>Homogeneous Area/Description</b>  | <b>Class<sup>1</sup></b> | <b>Friable Yes/No<sup>2</sup></b> | <b>Location</b>   | <b>Change in Condition/Damage</b>       | <b>Sample Numbers</b>                   |
| A-03 - 12" x 12" Floor tile, brown with beige and dark brown; and black mastic | MM                       | No                                | Front of Stage in Auditorium and electrical/custodial office                    | No/<br>Cracked, scraped, aged           | WHC-10,<br>WHC-12,<br>WHC-15,<br>WHC-45 |
| C-01 - Pipe Insulation, Mag-block  | TSI                      | Yes                               | Tunnels, electrical room, above ceilings, and minor locations of SE wing        | No/<br>torn, cracked, exposed           | WHC-41,<br>WHC-42,<br>WHC-53            |
| C-02 - Pipe Insulation, Air-cell   | TSI                      | Yes                               | Tunnels, above ceilings in center hall, stage, fan room, upper auditorium, etc. | No/<br>Torn, exposed, deteriorated      | WHC-40                                  |
| C-03 - Pipe Insulation, Cardboard  | TSI                      | Yes                               | Tunnels, electrical room, above ceilings in center hallway, etc.                | No/<br>Torn, deteriorated, exposed      | WHC-38,<br>WHC-46,<br>WHC-49            |
| D-01 - Pipe Fittings, Mag-block  | TSI                      | Yes                               | Tunnels, electrical room, above ceilings, and minor locations of SE wing        | No/<br>cracked, exposed                 | Assumed                                 |
| D-02 - Pipe Fittings, Air-cell   | TSI                      | Yes                               | Tunnels, above ceilings in center hall, stage, fan room, upper auditorium, etc. | No/<br>exposed, deteriorated            | WHC-48                                  |
| D-03 - Pipe Fittings, Cardboard  | TSI                      | Yes                               | Tunnels, electrical room, above ceilings in center hallway, etc.                | No/<br>Deteriorated, cracked            | WHC-39,<br>WHC-54                       |
| F-01 - Duct Insulation tape  | MM                       | Yes                               | Second floor fan room and upper Auditorium, lighting area, etc.                 | No/<br>Torn, cut, exposed               | WHC-16,<br>WHC-17,<br>WHC-18            |
| F-02 - Canvas wrap on fiberglass duct insulation                               | MM                       | Yes                               | Second floor fan room and upper Auditorium, lighting area, etc.                 | No/<br>Deteriorated, torn, water damage | WHC-19,<br>WHC-20,<br>WHC-21            |
| H-01 - Trowel-on material  | SM                       | Yes                               | Main lobby and Auditorium ceilings  | No/<br>Scraped, exposed, dented, cut    | WHC-30,<br>WHC-31,<br>WHC-32            |

**Notes:**

- ACBM is classified in one of the following categories: miscellaneous materials (MM), thermal system insulation (TSI), and surfacing materials (SM).
- Indicates whether a material is friable or non-friable. A friable material is that which when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. Friable ACM hypothetically presents a higher hazard potential than non-friable materials.
- Any quantities are approximations based off the original Management Plan, previous 3-year reinspections, and removal performed.

## GENERAL OBSERVATIONS

A large renovation/abatement project had been conducted in this School in 1999, removing a large majority of the ACBM in the School. Removal has been performed in the entire boiler room area, kitchen, both floors of the west and east wings, maintenance/electrical rooms, stairwells, and vestibules. Homogeneous areas A-01, A-02, A-05, E-01, I-01, and R-01 had all been completely removed from the School. Large portions of all pipe insulation and related fittings were also removed throughout the building, though much insulation still remains. Other abatement projects had also removed large quantities of asbestos material.

There are two documented locations of floor tile and mastic remaining in the building; one is located in the front section of the stage in the Auditorium, the other is in the southwest electrical/custodial room. The remaining floor tile shows continued aging and deterioration. The remainder of the known original floor tile in the building was removed in 1999. A small section of 9" x 9" floor tile does exist in the southeast electrical room (had been previously covered up), with the 12" x 12" floor tile likely ACBM.

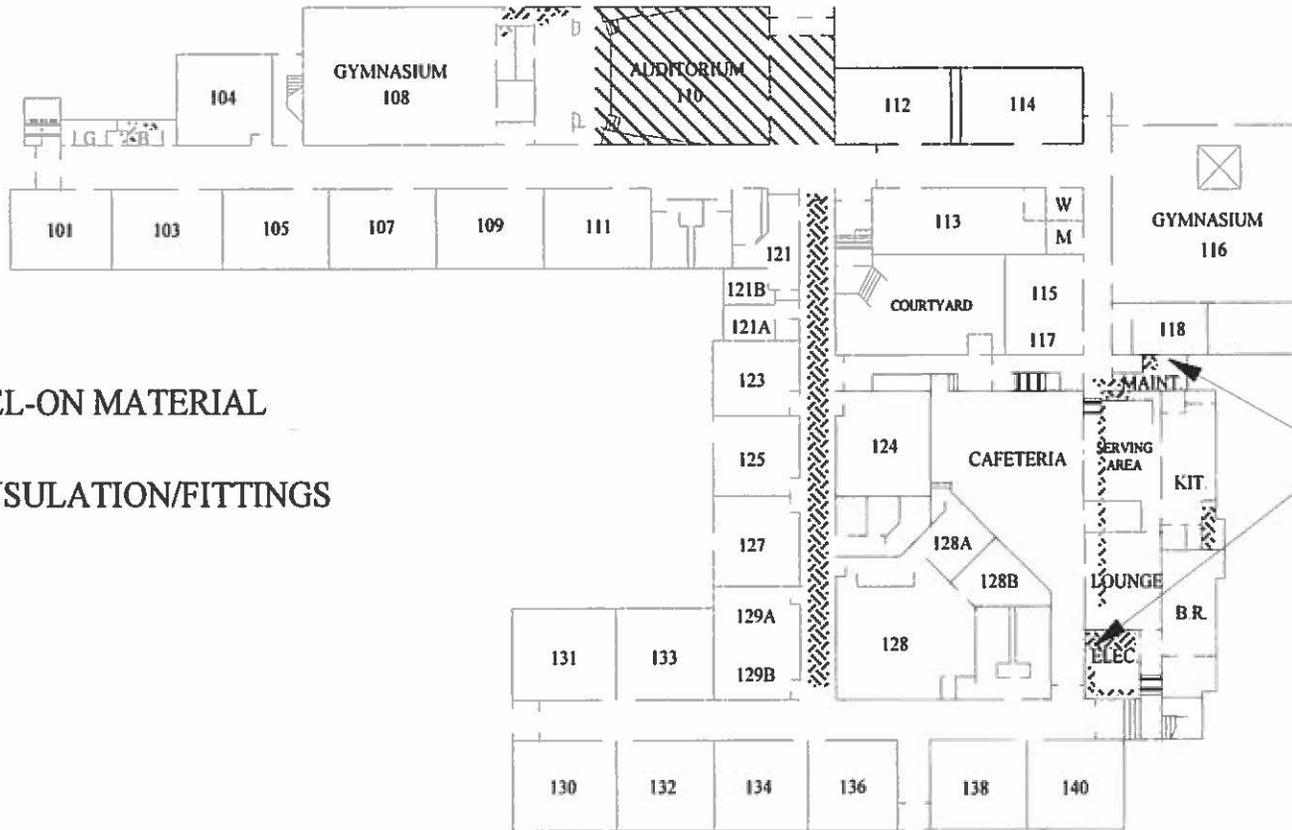
Thermal System Insulation still remaining in the School is pipe insulation and pipe fittings in various locations of the School. The two sections of tunnels still have piping existing throughout, but are no longer in service and have restricted access. Second floor fan/storage room and upper Auditorium still has accessible pipe insulation existing that was found in good/fair condition. Other miscellaneous locations of pipe insulation existing are - east custodial office, gym storage, stage, first floor center north-south hall ceiling, kitchen sprinkler room, electrical room, ceiling above serving area, and other minor locations. Pipe insulation could exist in inaccessible locations not previously documented, such as restroom wall cavities or above plaster ceilings. Insulation observed has some minor damage existing that could be repaired, but is seen in mostly good condition.

Duct Insulation tape and canvas wrapping is found in good-fair condition in the second floor fan/storage room and upper Auditorium, areas that have limited access. Canvas wrap was likely found ACBM due to tape on seams under the wrap.

The trowel-on material in the main lobby and Auditorium appears in good condition with minor areas of scraping or denting, and is mostly inaccessible; however, some more recent holes appear to exist above the stage and some locations of deterioration along sides of wall. Care should be taken when activities are in progress near the ceilings in the stage and auditorium areas.

No apparent changes in condition of the materials surveyed were observed from the previous 3-year reinspection or surveillance.

**HIGHCREST MIDDLE SCHOOL  
FIRST FLOOR**



TROWEL-ON MATERIAL

PIPE INSULATION/FITTINGS

TUNNELS

\*\* NOT TO SCALE \*\*

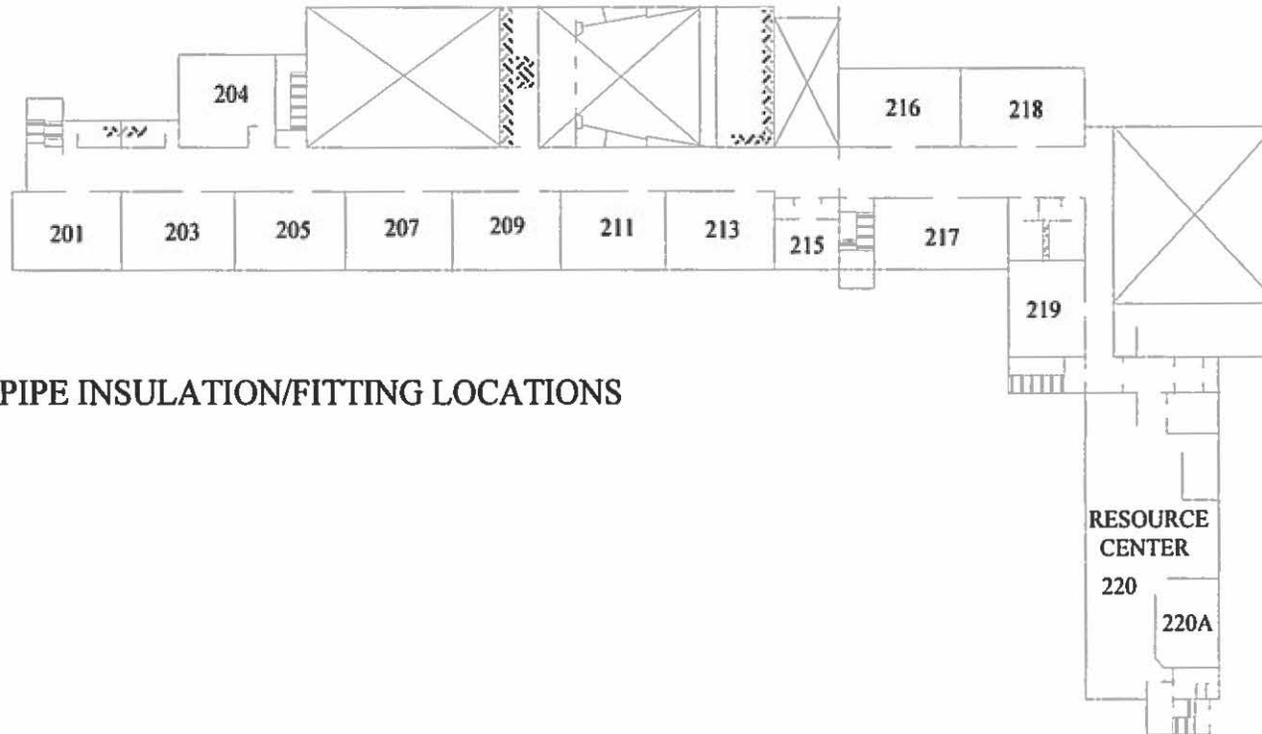
CONSULTANT:  
MKA ENV. CONSULTING, INC.  
5723 129TH STREET, #7E  
CRESTWOOD, ILLINOIS 60445

ASBESTOS ABATEMENT  
HIGHCREST MIDDLE SCHOOL  
569 HUNTER ROAD  
WILMETTE, ILLINOIS 60091

PREPARED BY: MKA ENVIRONMENTAL  
INSPECTOR: DAVID BUCK  
IDPH LICENSE #: 100-01603  
MKA PROJECT #: 60618

DRAWING #:  
DATE: 4-14-16

# HIGHCREST MIDDLE SCHOOL SECOND FLOOR



**PIPE INSULATION/FITTING LOCATIONS**

**\*\* NOT TO SCALE \*\***

**CONSULTANT:**  
MKA ENV. CONSULTING, INC.  
5723 129TH STREET, #7E  
CRESTWOOD, ILLINOIS 60445

**ASBESTOS ABATEMENT**  
**HIGHCREST MIDDLE SCHOOL**  
**569 HUNTER ROAD**  
**WILMETTE, ILLINOIS 60091**

**PREPARED BY:** MKA ENVIRONMENTAL  
**INSPECTOR:** DAVID BUCK  
**IDPH LICENSE #:** 100-01603  
**MKA PROJECT #:** 60618

**DRAWING #:**  
**DATE:** 4-14-16

# **6-MONTH PERIODIC SURVEILLANCE**

**School District:** Wilmette Public Schools District #39  
615 Locust Road  
Wilmette, Illinois 60091

**School:** Harper Elementary School  
1101 Dartmouth Avenue  
Wilmette, Illinois 60091

**Contact Person:** Stan Stankiewicz  
Director of Maintenance and Operations

**6-Month Periodic Surveillance performed on April 13, 2016 by:**  
David Buck  
MKA Environmental Consulting, Inc.

Asbestos Hazard Emergency Response Act (AHERA) requires the 6-Month Periodic Surveillance be performed semi-annually. This surveillance is a visual inspection of all areas identified in the original Management Plan, or previous re-inspections, as ACBM or assumed ACBM. The report consists of this cover page, ACBM summary, and visual surveillance information that includes documentation on the present condition of the known ACBM's, and a statement summarizing any changes in condition.

## INTRODUCTION

On April 13, 2016, David Buck performed a six-month visual surveillance of known friable and non-friable asbestos containing building material (ACBM) in Harper Elementary School. The following table summarizes those known ACBM's in this Building:

| <b>ASBESTOS MATERIALS</b>                       |                          |                                   |   |                                       |                       |
|---|--------------------------|-----------------------------------|---|---------------------------------------|-----------------------|
| <b>Homogeneous Area/Description</b>             | <b>Class<sup>1</sup></b> | <b>Friable Yes/No<sup>2</sup></b> | <b>Location</b>   | <b>Change in Condition/Damage</b>     | <b>Sample Numbers</b> |
| 21 - Pipe Insulation, mag-block                 | TSI                      | Yes                               | Crawlspace  | No/<br>Deteriorated, exposed          | PS21-1<br>through 3   |
| 22 - Pipe Insulation, cardboard                 | TSI                      | Yes                               | Crawlspace  | No/<br>Deteriorated, exposed          | PS22-1<br>through 3   |
| 23 - Pipe Insulation, air-cell                  | TSI                      | Yes                               | Crawlspace  | No/<br>Deteriorated, exposed          | PS23-1<br>through 3   |
| 24 - Pipe Fittings, mag-block                   | TSI                      | Yes                               | Crawlspace  | No/<br>Deteriorated, exposed          | PF24-1<br>through 3   |
| 25 - Pipe Fittings, cardboard                   | TSI                      | Yes                               | Crawlspace  | No/<br>Deteriorated, exposed          | PF25-1<br>through 3   |
| 26 - Pipe Fittings, air-cell                    | TSI                      | Yes                               | Crawlspace  | No/<br>Deteriorated, exposed          | PF26-1<br>through 3   |
| 46 - 1' x 1' Floor tile, and black mastic       | MM                       | No                                | In original building - stairwell landing to attic, some classrooms(?), etc. | No/<br>Cracked, scraped               | FT46-1<br>through 5   |
| 48 - 9" x 9" Floor tile, and black mastic (+76) | MM                       | No                                | Under carpet in some classrooms and side work rooms                         | No/<br>Covered, deteriorated          | FT48-1<br>through 3   |
| 52 - Electrical Cord Insulation                 | MM                       | No                                | Above Auditorium ceiling; stage lights                                      | ? No/<br>Exposed, frayed              | EC52-1<br>through 3   |
| MFC - Duct Connector                            | MM                       | No                                | Storage/work room north of Stage  | No/<br>Deteriorated, frayed           | M-FC                  |
| 76 - 9" x 9" Floor tile, and black mastic (+48) | MM                       | No                                | 1 <sup>st</sup> floor rooms 4, 6, and 7; & Room 16 closet in basement       | Yes/some removed;<br>Cracked, scraped | FT76-1<br>through 5   |
| 83 - Pipe Insulation, mag-block                 | TSI                      | Yes                               | North wing basement – cafeteria and storage room                            | No/<br>Exposed                        | PS83-1<br>through 3   |
| 84 - Pipe Insulation, cardboard                 | TSI                      | Yes                               | North wing basement – cafeteria and storage room                            | No/<br>Exposed, deteriorated          | PS84-1<br>through 3   |
| 85 - Air-cell pipe Insulation                   | TSI                      | Yes                               | North wing basement – cafeteria and storage room                            | No/<br>Deteriorated, exposed          | PS85-1<br>through 3   |
| 86 - Pipe fittings, mag-block                   | TSI                      | Yes                               | North wing basement – cafeteria and storage room                            | No/<br>Exposed                        | PF86-1<br>through 3   |
| 87 - Pipe fittings, cardboard                   | TSI                      | Yes                               | North wing basement – cafeteria and storage room                            | No/<br>Deteriorated, exposed          | PF87-1<br>through 3   |
| 88 - Pipe fittings, air-cell                    | TSI                      | Yes                               | North wing basement – cafeteria and storage room                            | No/<br>Deteriorated, exposed          | PF88-1<br>through 3   |
| 93 - 9" x 9" Floor tile; and black mastic       | MM                       | No                                | 1954 south classrooms 1 and 2, and vestibule                                | No/<br>Cracked, scraped               | FT93-1<br>through 5   |

## ASBESTOS MATERIALS

| Homogeneous Area/Description   | Class <sup>1</sup> | Friable Yes/No <sup>2</sup> | Location                      | Change in Condition/Damage     | Sample Numbers   |
|--------------------------------|--------------------|-----------------------------|-------------------------------|--------------------------------|------------------|
| 97 - Pipe Insulation, air-cell | TSI                | Yes                         | Gymnasium attic               | No/deteriorated, aged, exposed | PS97-1 through 3 |
| 98 - Pipe fittings, air-cell   | TSI                | Yes                         | Gymnasium attic               | No/exposed                     | PF98-1 through 3 |
| Counter top material           | MM                 | No                          | Some classrooms on main level | No/<br>Cracked, exposed        | 3                |

**Notes:**

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3. Any quantities are approximations based off the original Management Plan, previous 3-year reinspections, and removal performed.

### GENERAL OBSERVATIONS

A large abatement project was conducted in this School in 1997, removing a large portion of the south basement ACBM. Removal was performed in the boiler room and adjacent storage rooms, south tunnels, and a portion of the crawlspace. Homogeneous areas 1, 2, 3, 4, 5, 6, 7, 8, 20, 31, 32, 34, and 35 had all been completely removed from the School. The crawlspace still has asbestos pipe insulation and fittings existing throughout. Previous abatement projects have removed much of the floor tile and mastic from the building, including in summer 2004 from the kitchen area.

An abatement project was conducted in summer 2010 of four rooms of floor tile and mastic – rooms 8, 10, 11, & 13. Also, an abatement project was conducted in summer 2011 in room 7A, of floor tile and mastic under carpet. Non-friable removal of floor tile and mastic was performed in north basement room 16, and closet, during spring break 2014; areas have been re-tiled. Floor tile and mastic was removed from room 9 in an abatement project during spring break 2015.

Remaining ACBM floor tile and mastic in the original building is located in about four other first floor classrooms, and other minor locations. South end kindergarten rooms have exposed floor tile, which was seen in good condition. Locations of floor tile in the original building and north wing basement were not clear in the original inspection, and with past removal performed in many classrooms, and some classrooms still being mostly carpeted, ability to verify all locations is not practical. The majority of other exposed 12” x 12” floor tile that is potentially ACBM has been found in good condition with no areas of exposed mastic seen. Additional inspection activity is necessary prior to future flooring renovation.

This additional inspection was performed recently of the teachers lounge. Positive mastic was found under various layers of flooring existing in the current teachers lounge. Renovation will occur in this area in summer 2016; another layer of flooring installed over the existing flooring.

An abatement project was conducted in spring 2004, removing thermal system insulation from three locations of the building. Room 19 storage room in basement, center attic fan room, and a portion of the gym attic (including the storage room) were areas where abatement was conducted. The kitchen area had floor tile and mastic, pipe insulation, and related pipe fittings removed in summer 2004.

Thermal System Insulation still remaining is pipe insulation and pipe fittings in various locations of the School. The crawlspace still has pipe insulation and fittings existing throughout them that were observed in mostly good condition, some removal and repairs previously performed, and the area has high humidity at times. North wing basement (cafeteria and storage room) has areas where the insulation exists with minor damage observed, but is still in good condition. Storage room/Custodial office on the east side of the north basement has some accessible TSI that had been repaired and is in mostly good condition. Gymnasium attic has minor damage existing that could be repaired soon, however, is mostly inaccessible; as are most locations of TSI.

Electrical cord insulation in the ceiling space above the auditorium still appears in an undisturbed state, and is mostly inaccessible. Duct connectors in copy room north of the stage could be repaired/replaced due to aging/deterioration.

Counter top material (linoleum), primarily in the north side classrooms, was supposedly found ACM in the original inspection (with no clear documentation), though, was not included in the first three-year reinspection. Many classrooms and related side storage rooms does have different types of this linoleum material existing, mostly undamaged. Prior to minor cabinet renovation in 2014, additional sampling was performed of three classroom counter tops. Rooms 3 & 10 were found non-asbestos, three samples in each room. The counter top in room 11 was found asbestos containing, and was removed within a containment during spring break 2014. For other locations, further investigation and sampling is necessary.

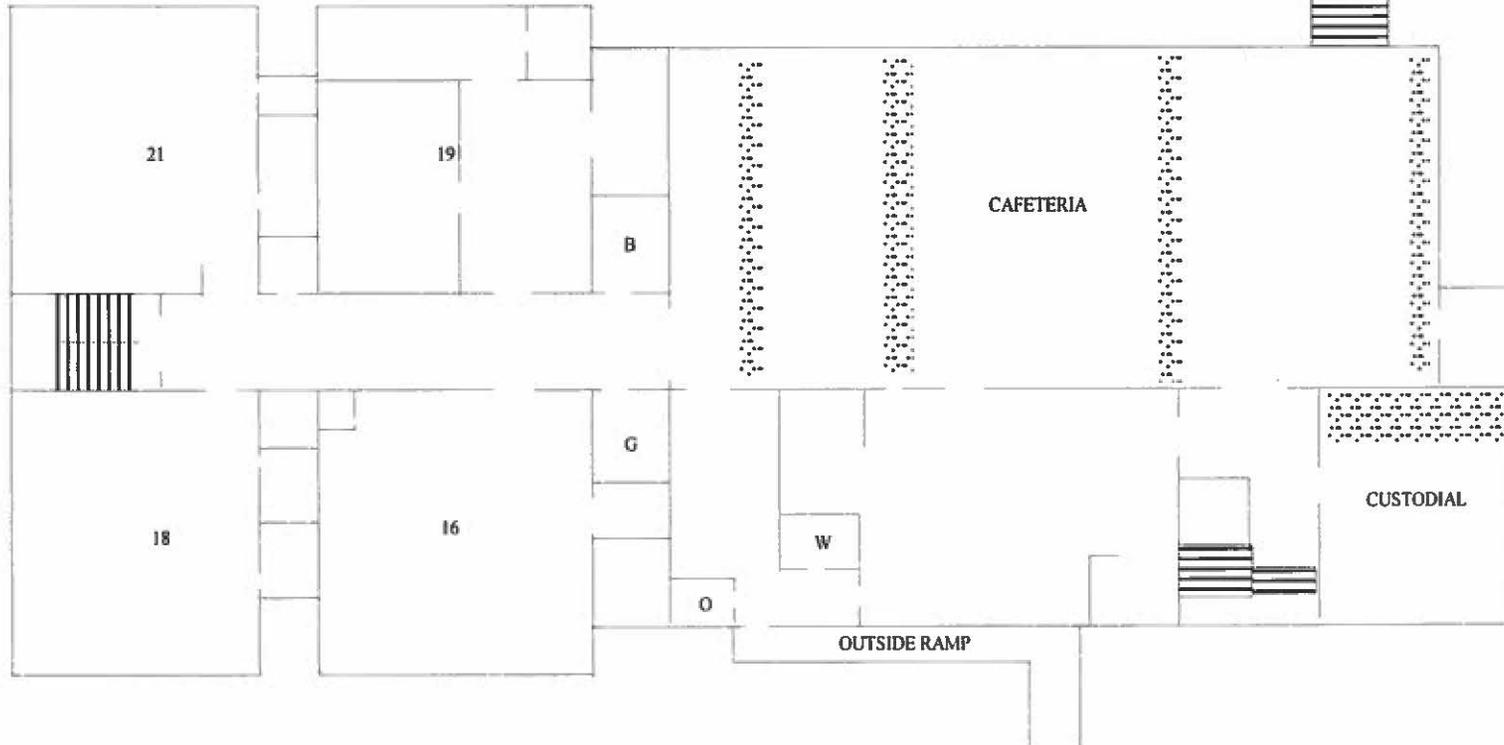
No apparent changes in condition of the materials surveyed were observed from the previous 3-year reinspection or surveillance.



# NORTH BASEMENT



PIPE INSULATION/FITTINGS



TSI IN TUNNELS

**\*\* NOT TO SCALE \*\***

ASBESTOS CONSULTANT:  
MKA ENV. CONSULTING, INC.  
5723 129TH STREET, #7E  
CRESTWOOD, ILLINOIS 60445

**ASBESTOS SUMMARY**  
  
**HARPER ELEMENTARY SCHOOL**  
1101 DARTMOUTH STREET  
WILMETTE, ILLINOIS 60091

PREPARED BY: MKA ENVIRONMENTAL  
INSPECTOR: DAVID BUCK  
IDPH LICENSE #: 100-01603  
MKA PROJECT #: 60618

DATE: 4-13-16

# 6-MONTH PERIODIC SURVEILLANCE

School District: Wilmette Public Schools District #39  
615 Locust Road  
Wilmette, Illinois 60091

School: Central Elementary School  
910 Central Avenue  
Wilmette, Illinois 60091

Contact Person: Stan Stankiewicz  
Director of Maintenance and Operations

6-Month Periodic Surveillance performed on April 13, 2016 by:  
David Buck  
MKA Environmental Consulting, Inc.

Asbestos Hazard Emergency Response Act (AHERA) requires the 6-Month Periodic Surveillance be performed semi-annually. This surveillance is a visual inspection of all areas identified in the original Management Plan, or previous re-inspections, as ACBM or assumed ACBM. The report consists of this cover page, ACBM summary, and visual surveillance information that includes documentation on the present condition of the known ACBM's, and a statement summarizing any changes in condition.

## INTRODUCTION

On April 13, 2016, David Buck performed a six-month visual surveillance of known friable and non-friable asbestos containing building material (ACBM) in Central Elementary School. The following table summarizes those known ACBM's in this Building:

| <b>ASBESTOS MATERIALS</b>           |                          |                                   |  |                                      |                       |
|-------------------------------------|--------------------------|-----------------------------------|--|--------------------------------------|-----------------------|
| <b>Homogeneous Area/Description</b> | <b>Class<sup>1</sup></b> | <b>Friable Yes/No<sup>2</sup></b> | <b>Location</b>  | <b>Change in Condition/Damage</b>    | <b>Sample Numbers</b> |
| 13 - Transite, ceiling boards       | MM                       | No                                | Ceiling of main gymnasium  | No/<br>water damage                  | CT13-1<br>through 5   |
| 14 - 9" x 9" Floor tile             | MM                       | No                                | P.E. offices and storage areas   | No/cracked, scraped,<br>deteriorated | FT14-1<br>through 7   |
| 21 - Transite board                 | MM                       | No                                | second floor storage rooms by<br>LRC   | No/missing,<br>cracked, scraped      | TB21-1<br>through 3   |
| 29 - Pipe fittings, water lines     | TSI                      | Yes                               | 1961 north addition tunnels  | No/<br>torn, exposed                 | TPF29-1<br>through 3  |
| 29 - Pipe fittings, steam lines     | TSI                      | Yes                               | 1961 north addition tunnels  | No/<br>torn, exposed                 | TPF29-4<br>through 6  |
| 39 - Pipe fittings and Roof Drains  | TSI                      | Yes                               | First and second floor pipe<br>chases/restrooms of 1961 north<br>addition; and both gyms | No/<br>Deteriorated, aged            | PF39-1<br>through 3   |
| 41 - Pipe fittings/insulation       | TSI                      | Yes                               | 1967 addition, west side; storage,<br>mechanical, around gym/stage,<br>main lobby, etc.  | No/<br>Deteriorated, exposed         | PF41-1<br>through 3   |
| Black Mastic                        | MM                       | No                                | P.E. offices and storage areas   | No/<br>Covered                       | Assumed               |

**Notes:**

- ACBM is classified in one of the following categories: miscellaneous materials (MM), thermal system insulation (TSI), and surfacing materials (SM).
- Indicates whether a material is friable or non-friable. A friable material is that which when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. Friable ACM hypothetically presents a higher hazard potential than non-friable materials.
- Any quantities are approximations are based off the original Management Plan, previous 3-year reinspections, and removal performed.

## GENERAL OBSERVATIONS

Numerous abatement projects have been conducted in this School in the past (1990's), removing a majority of the ACBM in the School. Removal had been performed in the entire basement/boiler room, north wing (1961), cafeteria/west wing on first floor, main office, main lobby, east stairwell, and second floor LRC. Homogeneous areas 1, 2, 3, 4, 5, 9, 12, 22, 27, 42 and spray-on fireproofing in the boiler room have all been completely removed from the School.

Abatement projects were also conducted during spring and summer of 2006, removing asbestos materials in the following areas - floor tile and mastic in first floor rooms 108 and 110, including pipe insulation above ceilings; non-ACBM plaster ceilings and pipe insulation in center-east restrooms and NW vestibule; TSI in mechanical room off small gym; TSI above ceilings in SW restrooms and main lobby; and pipe insulation in second floor mechanical room off the LRC. An abatement project was conducted during summer 2007, removing asbestos materials in the following areas - floor tile and mastic in various locations where cabinet removal had been conducted, and pipe insulation and fittings in the north wing restroom pipe chases, a portion of the tunnel, and wall removal locations in the north classrooms.

In addition, a removal project was performed during summer 2010 of the final 10 classrooms of carpet, floor tile and mastic. Previously, the floor tile and mastic in the first and second floor hallways of the center-east wing, and second floor southwest hallway, was removed during an abatement project in the summer of 2001. Floor tile and mastic in the second floor room 207 of the center-east wing was removed by non-friable methods during the summer of 2004.

Remaining original 9" x 9" floor tile and mastic in the building is located in the P.E. offices and storage rooms and has been found in good (but aged) condition.

Thermal System Insulation still remaining in the School is pipe insulation and pipe fittings in various locations of the School. The 1961 north wing tunnels still have pipe fittings off fiberglass piping existing throughout the tunnels that were observed in good condition, and mostly inaccessible (access hole in room 115 is covered by carpet and cabinets); only a number of fittings were removed from near the east entrance to the tunnel. Stage, gym roof drains, and various random above ceiling areas are some locations still with pipe insulation existing; which was found in mostly good condition and have restricted access. Custodial areas and pipe chases of the north wing had most TSI removed in summer 2007.

During renovation in summer 2015, two small locations of pipe insulation/fittings were exposed during wall demolition in the second floor southwest wing. TSI was removed by glovebag under O & M. At that time, glue pucks from chalkboards were also exposed, sampled by MKA, and found non-asbestos.

Transite on the ceiling of the gym is mostly undamaged, except for minor areas of water staining. A fan unit was installed in the ceiling area of the large gym. In the 2<sup>nd</sup> floor storage areas, many of the light opening pieces of transite appear to have been moved; possibly in storage. The other smaller locations of transite from backs of door have been removed along with the doors they were attached to, by the School District.

No apparent changes in condition of the materials surveyed were observed from the previous 3-year reinspection or surveillance.

**From:** Donna McShea <[dcmcshea@aol.com](mailto:dcmcshea@aol.com)>  
**Subject:** FOIA Request: ERB/CTP4 Administrator's Summary  
**Date:** January 30, 2017 at 4:04:08 PM CST  
**To:** [buscemig@wilmette39.org](mailto:buscemig@wilmette39.org)  
**Cc:** [DCMcShea@aol.com](mailto:DCMcShea@aol.com)

**To:**  
**Gail Buscemi**  
**FOIA Officer**  
**District 39 Wilmette Public Schools**  
**615 Locust Road**  
**Wilmette, Illinois 60091**

**January 30, 2017**

**From:**  
**Donna McShea**  
**800 Lloyd Place**  
**Winnetka, Illinois 60093**

**Dear Ms. Buscemi:**

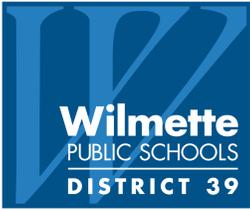
**Pursuant to the Illinois F.O.I.A., I am requesting copies of the Administrator's Summary reports for the 2016 ERB/CTP4 student testing. The tests were administered by New Trier in November and December 2016, and subsequently reported to District 39.**

**Your website indicates a required FOIA Request form, however the link to that form no longer exists. As I request this information annually and my request is clearly stated, I will assume that you are able to process this without additional information. Please let me know immediately if you require more.**

**This information can be e-mailed to me at [DCMcShea@aol.com](mailto:DCMcShea@aol.com)**

**Thank you for your consideration.**

**Donna McShea**  
**1-847- 446-4498**



**Gail F. Buscemi**  
*Business Manager*

buscemig@wilmette39.org  
† 847.512.6001  
f 847.256.1782

**Mikaelian Education Center**

615 Locust Avenue  
Wilmette, IL 60091

† 847.256.2450  
f 847.256.1920

wilmette39.org

February 3, 2017

Ms. Donna McShea  
800 Lloyd Place  
Winnetka, Illinois 60093  
DCMcShea@aol.com

Dear Ms. McShea:

This letter is in reference to your Freedom of Information Act (FOIA) request dated January 30, 2017. Your request was that the following information be provided for Wilmette Public Schools, District 39:

The Administrator's Summary reports for the  
ERB/CTP4 student testing administered by  
New Trier in November and December 2016.

District 39 did not receive the requested report this year. New Trier did not enter sender district data into the ERB testing system, therefore the requested report does not exist.

If you have any questions regarding our response to your request, please contact me at Wilmette Public Schools, District 39, 615 Locust Road, Wilmette, Illinois 60091.

Sincerely,

Gail F. Buscemi  
FOIA Request Officer